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DD/M&S

73-4592

NOV 1973

73-6399

MEMORANDUM FOR: Director of Central Intelligence

VIA : Acting Deputy Director for Management and Services ^{RSW} 26 NOV 1973

FROM : Director of Personnel

SUBJECT : Memorial Plaque

REFERENCE : Memo to DCI from D/Pers, Same Subject, dated 5 October 1973 (copy attached)

1. Action Requested: That you approve the attached design for a memorial plaque to honor CIA employees who lost their lives in the service of our country.

2. Background: Referent recommended that you approve the proposed plan for a memorial plaque. This recommendation was approved on 20 November 1973.

STATINTL

3. Staff Position: The Chairman, Fine Arts Commission obtained the attached design from [REDACTED] an architectural sculptor.

4. Recommendation: It is requested that you approve the proposed design submitted by [REDACTED]

STATINTL

(SIGNED) F. W. M. Janney

F. W. M. Janney
Director of Personnel

Atts

7e/ W. E. Colby

APPROVED: _____

12 DEC 1973

Date

DISAPPROVED: _____

Distribution:

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5 OCT 1973

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MEMORANDUM FOR: Director of Central Intelligence
 VIA : Deputy Director for Management and Services *shel*
 FROM : Director of Personnel
 SUBJECT : Memorial Plaque

1. Action Requested: That you approve the proposed plans for a memorial plaque to honor CIA employees who lost their lives in the service of our country.

2. Background: In March of this year the Honor and Merit Awards Board received a proposal that a memorial be established to honor Agency employees who lost their lives while serving our country. The Board unanimously approved the concept and sought the opinion and assistance of the Fine Arts Commission (FAC) to develop plans. Since the Department of State already has a similar memorial, the Chairman, FAC met with Ambassador Brown of the American Foreign Service Association to determine what criteria the Association follows in selecting Foreign Service employees to be commemorated on their memorial. A memorandum of that meeting is attached for information. In addition, the Chairman, FAC has requested [REDACTED] an architect and a sculptor, to submit a proposed design of the plaque. STATINTL

3. Staff Position: The Honor and Merit Awards Board and the Fine Arts Commission have concurred in the following proposal.

a. Physical Design of Plaque

The inscription "In honor of those members of the Central Intelligence Agency who gave their lives in the service of their country" would be chiseled in the wall in the front entrance foyer. In lieu of names, star symbols would be used, with possibly the years indicated. In addition, a "Book of Honor" would be located near the plaque listing those employees whose names could be disclosed. As cover restrictions are removed, additional entries would be included.

MCA 68

b. Criteria

- (1) Agency employees who lose their lives while serving their country in the field of intelligence would be eligible for consideration.
- (2) Employees may be either in a staff or contractual relationship.
- (3) Death may occur either in the foreign field or in the United States; however, the circumstances of death must be of an inspirational or heroic character.
- (4) The death must have occurred on or after 18 September 1947.

c. Selection

Before inclusion on the memorial, the circumstances surrounding the death of an employee will be reviewed by the Honor and Merit Awards Board which will make its recommendation to the Director. STATINTL
No name or symbol will be entered on the memorial

4. Recommendation: It is requested that you approve the proposed plans for the memorial as outlined in paragraph 3 above.

John F. Blake
Director of Personnel

STATINTL

Att

STATINTL

APPROVED: _____

20 NOV 1973

Date

DISAPPROVED: _____